

Wellington Town Council

Town Mayor
Cllr Usman Ahmed



Town Clerk
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EVENTS AND COMMUNICATIONS COMMITTEE

You are hereby summoned to attend a meeting of the above-named Committee to be held on **Thursday 5th September 2024**, commencing at 6.00pm in Lesley's Room.

Dated this 30th August 2024

Signed 

Town Clerk

AGENDA

1. Welcome and Introductions.
2. Apologies
3. Declarations of Interest
4. Confirmation of minutes of previous meeting held on 25th June 2024
5. Matters arising
 - Adrienne to circulate new Events and Marketing Officer job description
 - Cllr Barker to meet with Nick Pearson
 - Adrienne to compile a list of youth group provision ready for 2025 events season
 - Adrienne to send regular events updates to members
 - Cllr Barker to circulate 2025 planning template for discussion at next meeting
 - Adrienne and Cllr Lowe to arrange meeting
6. Correspondence
7. Love Wellington Report
8. Recent Events Reflection and Review
9. Future Events
10. Date and time of next meeting (If required)

